

## **Historic, Archive Document**

Do not assume content reflects current scientific knowledge, policies, or practices.



VERTICAL FILE  
U. S. FORMS  
NOV 25 1921  
S. R. S.-LIBRARY

house furnishing

Off. Ext. Work North and  
West. Home Dem. Sect.  
Ext. work with women 30

COOPERATIVE EXTENSION WORK  
UNIVERSITY OF CALIFORNIA  
COLLEGE OF AGRICULTURE

UNITED STATES DEPARTMENT OF AGRICULTURE, STATES RELATIONS SERVICE  
cooperating with  
BOARD OF SUPERVISORS OF SAN DIEGO COUNTY, CALIFORNIA

HOME FURNISHING PROJECT

NAME OF SUB-PROJECT: To improve a living room.

DATE: April 1, 1921.

GOAL: First period:

- (1) To locate as demonstrations not more than two living rooms in each center of the county adopting the project.
- (2) To have two additional living rooms worked over.
- (3) To have 50 per cent of membership adopt suggestions.

Second period:

To locate \_\_\_\_\_ living rooms and two sleeping rooms in each of the four centers started first period, and \_\_\_\_\_ living rooms and \_\_\_\_\_

in any other center which may adopt the project.

Following periods: Continue with other rooms.

When	:	What	:	Who	:	Completed
	:		:		:	
April 9	:	Discuss project with county committee.	:	H.D.A.	:	April 9
	:		:		:	
	:	Adoption of project as planned.	:	Meeting	:	
	:	Appoint project committee pro tem to work	:	county	:	
	:	with project leader when appointed.	:	chairman	:	
	:		:		:	
April 9	:	Project Committee meeting	:	Chairman	:	April 9
	:	1. Locate four centers for special dem- onstrations;	:	committee	:	April 9
	:	2. Make other plans for first year work;	:	and	:	
	:	3. Locate other demonstrations	:	H.D.A.	:	
	:		:		:	
April	:	Appoint county project leader.	:	County chair- man with ad-	:	
	:		:	vice of H.D.A.	:	
	:		:		:	
April	:	Secure date of specialist.	:	H.D.A.	:	April 26
	:		:		:	
April and	:	Explain plan in each center adopting project	:	H.D.A.	:	
May	:	(and all centers probably).	:		:	

When	What	Who	Com- pleted.
:	:	:	:
:	: A- Choose committee or project leaders for centers in centers adopting project.	: Center chairman	:
:	:	:	:
:	: B- Committee meets to locate demonstrations in chosen centers.	: Committee and H.D.A.	:
:	:	:	:
:	: C- Secure promise to carry out demonstration.	: Center project leader.	:
:	:	:	:
:	: D- Plan for all-day trip to visit demonstration homes.	: Committee	:
:	:	:	:
May	: Plan for first demonstration and project leader meetings (engage kodak)	: H.D.A., specialist, and county leaders.	:
"	: Send survey and plan of room and its furnishing to H.D.A.; who sends to specialist.	: Local demonstrators.	:
"	: Make list of books available at county library.	: H.D.A., specialist, and county librarian.	:
:	:	:	:
June	: Four all-day meetings with specialist, one in morning, one in afternoon in each center where demonstrations have been located.	: Specialist and H.D.A.	:
Second week	:	:	:
"	: At morning session:	:	:
:	: A- Discussion of principles of home furnishings for living room of rural home. Every adult member of family present.	: Specialist and local demonstrator	:
"	: B- Plan how room is to be done over.	: Specialist and local demonstrator	:
"	: At afternoon session:	:	:
"	: A- At second home plan how room is to be done over and cover any other important phase of furnishing living room. Notes taken for center meetings.	: Specialist and local demonstrator	:
"	: B- Note books and pencils	: H.D.A. and project leader present	:
:	:	: All members attending.	:
"	: C- Take pictures of room.	: H.D.A.	:
:	:	:	:
Third week.	: Four meetings of center project leaders, local demonstrators and one or two representatives from other centers, probably following zone system.	: H.D.A., county project leader, and specialist.	:

When	What	Who	Completed
:	: Work to be followed for three months to : be planned out.	: Specialist	:
June and	Repeat work at each center carrying out	: H.D.A. and center	:
July	suggestions for first month.	: project leaders.	:
July	Report at center meeting work done during : previous month.	: Local demonstrator	:
:	: Call for report of others carrying out : suggestions.	: Center project	:
:	: Give directions for second month.	: H.D.A. or project	:
:	: leader.	:	:
"	: Visit each demonstration	: H.D.A. and special-	:
:	: Cumulate report for county meeting	: ist.	:
:	: County project	:	:
:	: meeting.	:	:
:	: Individual demonstrations to be carried	: H.D.A., project	:
:	: on at any time at a meeting.	: leader, or local	:
:	: demonstrator.	:	:
:	: Finish center project at evening center	:	:
:	: meeting, slides, and talk.	:	:
:	: Finish county project at annual meeting.	:	:

President Farm Bureau

County Project Leader

Home Demonstration Agent

Specialist

State Home Demonstration Leader.

DUTIES OF HOME DEMONSTRATION AGENT.

- April 9 Give to each person concerned a memorandum of work.  
Discuss project with county committee.  
Assist at committee meetings in locating demonstrations and planning out work.
- April Assist county chairman in appointing county project leader.
- April Secure date for specialist.  
  
She will assist in all demonstrations conducted by specialist.  
  
She will assist in conducting all follow-up work.  
  
To cumulate reports of work done.

DUTIES OF CENTER PROJECT LEADER.

- April and May Secure promise to carry out the demonstrations and send names to agent.
- May and June Attend all meetings of project leaders, cumulate statistics of others carrying out suggestions, and give monthly report at farm home demonstration center meeting.
- July Give directions for second month.  
Give individual demonstrations at any time at a meeting.
- June and July Repeat work at each center carrying out suggestions for first month.

DUTIES OF THE COUNTY CHAIRMAN.

- April 9 Attend county chairman meeting.  
Locate the four centers and make out plans for the first-year work.
- April Appoint county project leaders.

DUTIES OF THE SPECIALIST.

- May Plan for project leaders' meetings.
- June 1 Hold all-day meeting, one in morning and one in afternoon, in each center adopting project. At morning sessions discuss furnishing for a living room of country home. Plan how room is to be done over. In the afternoon plan how room is to be done over and cover any other important phase of furnishing living room.
- June 1 week Attend meeting of project leaders, local demonstrators, and representatives from other centers. Plan out work to be followed for two or three months.

DUTIES OF LOCAL DEMONSTRATOR.

- May      Furnish survey and plan of living room to H.D.A.
- June      1. Assist H. D. A. in taking pictures of room.  
              2. Have each adult member of family present at demonstration meeting.  
              3. Adult members of family present at project leader's meeting.
- June-July    Do work agreed upon for first month.  
  
              Report at meeting work done during previous month.  
  
              Give individual demonstration when feasible at any time at a meeting.  
  
              Keep accounts of all money spent in the carrying out of this project.  
  
At finish of project write story or report of accomplishment, comments and criticisms, and cost.

DUTIES OF COMMITTEES.

- April 9     1. Locate four centers.  
              2. Make other plans for first year's work.
- April and    Meet to locate demonstrations in center.  
May          Plan for all-day trip to visit demonstration homes.

